

WOODSBORO DENTAL

Welcome to our office and thank you for choosing us to care for your smile. When we welcome a new patient we also welcome any questions you may have about our office policies, insurance, and of course, fees. We would like to take this time to welcome you and also fill you in on how our office operates, what to expect, and inform you of our office policies.

We feel the best thing about our style of dentistry is our commitment to quality. Therefore each patient is given a great amount of time and attention in our schedule. Because of this we do request a minimum of 48 hours notice for any cancellations. In the event you are unable to provide a 48 hours notice, a minimum broken appointment fee of \$50 per half hour can be assessed to your account.

When new treatment is discussed, a plan will be provided to show which services are recommended and the fees associated. We will work with most dental insurers, although we're contracted with United Concordia and Cigna. Regardless of your insurance, we will try to help you get the most benefit out of your particular policy. We'll fill out your claim forms and file them on your behalf. Please keep in mind that you are responsible for the total obligation at the time of service. We suggest that you become familiar with your particular insurance plan and how it works. In the event that your account would default, you are also responsible for any finance charges at a rate of 1.5% on any balance over 60 days old. You will also be responsible for any collections fees and/or attorney fees that may accrue as a result of this delinquency.

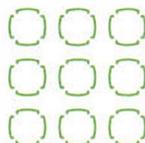
We accept major credit cards, and if you qualify, we'll work with you to devise a method of payment amenable to us both.

If you share our belief in quality dentistry--the best dentistry we can possibly do--then we'll find a way to make it part of your life.

Sincerely,

Woodsboro Dental

Patient Signature:



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